

THE NIGHTINGALE FELLOWSHIP

ESMOND BEQUEST

Information for Applicants

The Esmond Bequest, administered by the Council Members of the Nightingale Fellowship, provides funds to assist Full and Associate members of the Fellowship to pursue professional development beyond basic training, at home and abroad.

The professional development should take the form of a period of formal education i.e. a recognised course or systematic period of study leading to a certificate or award.

Bursaries are awarded once a year.

CRITERIA

Applications will only be considered from those who fulfil the following requirements:

- Applicants must be Full or Associate members of the Nightingale Fellowship.
- Applicants must be able to demonstrate that they have applied for funding from other sources including their current employer. Consideration is only given to those who have informed the Honorary Secretary of the outcome of each of these other applications.
- All completed forms, which **MUST** include results of applications to other sources, should be received no later than 1st May for the June meeting each year.
- The applicant must be able to demonstrate that his/her employer supports the application. It is necessary to fill out **all aspects** of the form including how much study leave has been granted. You will not be called for interview so please be thorough.
- Grants will be awarded for one year. If the period of study is for more than one year's duration, it will be necessary to re-apply annually.
- Fees will be paid directly to the governing body of the course on receipt of an invoice sent to the Honorary Secretary before any agreed payment can be processed and a copy of the receipt of the fees must be provided.

- In order to undertake analysis for future awards **it is essential** that a report is received at the end of each course or period of study. These reports are considered for publication in the Journal of the Nightingale Fellowship.

Useful information for awarded grants

- On receipt of your completed application form you will be sent an acknowledgement letter or a letter raising any queries. Following the meeting, you will be sent a letter to say whether or not you have been awarded a grant.
- Once you receive confirmation that you have been awarded a grant, send EITHER A COPY of the receipt of the fees OR a letter from your tutor stating that you have started the course with details of start date. Unfortunately a letter confirming that you have a place on the course is insufficient for this purpose, as The Fellowship is aware that between being accepted to do a course and actually starting, unforeseen circumstances may prevent an individual taking up the place offered.
- Applicants may apply for further funding for a course which exceeds one calendar year. This further application cannot be made in the same calendar year and must show that the applicant has exhausted other means for obtaining further funding elsewhere. It is not guaranteed that the same amount of funding will apply in subsequent applications.

An Application form is available on this page to download and complete and should be sent to:

**The Nightingale Fellowship Office
6 Trull Farm Buildings
Tetbury
Gloucestershire
GL8 8SQ
info@thenightingalefellowship.org.uk**